

# Village of Williamsville

716-632-7747  
FAX 716-626-4964

5565 Main Street  
Williamsville, New York 14221



## COMMERCIAL CONSTRUCTION

### **BUILDING DEPARTMENT PERMIT APPLICATION**

***NOTE: An incomplete application may delay the timely issuance of your permit: please enter N/A if a section is not applicable.***

#### **1. Project location ad Information**

Number and Street Address: \_\_\_\_\_

Tax map Number: \_\_\_\_\_

Current use of the property/building \_\_\_\_\_

Proposed use of the property/building \_\_\_\_\_

#### **2. Owner Identification**

Owner's name: \_\_\_\_\_

Address of owner: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

#### **3. Type of Construction or Improvement**

New Building: proposed use is \_\_\_\_\_



3. Electrical Contractor: Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_
4. Plumbing Contractor: Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip Code \_\_\_\_\_  
 Phone Number: \_\_\_\_\_
5. Mechanical Contractor: Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Phone Number: \_\_\_\_\_
6. Other Contractor: Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_
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***Part III: Project location and Details***

***Please attach two (2) sets of drawings, sketches and /or plot plans***

A Sketch or drawing of the work to be performed must be made a part of this application. The sketch or drawing must include the following:

1. The two (2) sets of drawings or sketches will be distributed in the following manner:
  - One set will be located on the construction site which will be signed and/or stamped by the Building Department and made available for the Code Enforcement Official
  - Two sets will be for inspections for the Building Department
2. If architectural and/or Engineered drawings are required drawings need to be prepared by a New York registered Architect or Licensed Professional Engineer. (When the cost of the project exceeds ten thousand \$10,000.00).
3. Indicate with sufficient clarity and detail the nature and extent of the work proposed.
4. Location of the proposed structure or addition showing the number of stories and all exterior dimensions.
5. The distance of the proposal from all lot lines and any structure including neighboring structures.
6. The depth of the proposed foundation or footers.
7. The maximum percentage of the lot to be cover by building(s)

**Important Notices: Read before signing**

1. Work conducted pursuant to a building permit must be visually inspected by the Code Enforcement Official and must conform to the New York State Uniform Fire Prevention and Building Code, the Code of Ordinances of the Village of Williamsville and all applicable codes, rules or regulations.
2. In the even that there are changes to the scope of work that has been approved on the building permit the Village of Williamsville Building Department will be notified immediately of the changes.
3. Demolition activities planned may carry with it the potential for exposure to asbestos for workers involve. Accordingly, you are advised to contact the New York Statute Department of Labor on this matter.
4. It is the owner’s responsibility to contact the Village of Williamsville Building Department at 632-7747 (Monday through Friday from 8:00 am until 3:30 pm) at least 48 hours before the owner and /or contractor wishes to have an inspection conducted. More than one inspection may be necessary. This is especially true for “internal work” which will be eventually be covered from visual inspection by additional work (i.e. electrical work later to be covered by a wall).

**PROVISIONS SHALL BE MADE FOR INSPECTION OF THE FOLLOWING ELEMENTS OF THE CONSTRUCTIO PROCESS, WHERE APPLICABLE:**

- |   |   |
|---|---|
| a. Work site prior to the issuance of a permit          | f. Fire resistant construction  |
| b. Footing and foundation                               | g. Fire resistant penetrations  |
| c. Preparation for concrete slab                        | h. Solid fuel burning heating appliances,<br>Chimneys, flues or gas vents                 |
| d. Framing  | i. Energy code compliance   |
| e. Building systems, including underground and rough-in | j. A final inspection after all work authorized by the building permit has been completed |

DO NOT PROCEED TO THE NEXT STOP OF CONSTRUCTION IF SUCH “INTERNAL WORK” HAS NOT BEEN INSTPECTED. Otherwise, work may need to be removed at the owner’s or contractor’s expense to conduct the interior inspection. Close coordination with the Village of Williamsville Building Department will greatly reduce this possibility.

5. All permitted electrical work to be performed will be inspected by the Town of Amherst Electrical Inspector at the owner’s expense. Please apply for the permit at the Town of Amherst
6. **OWNER HEREBY AGREES TO ALLOW THE VILLAGE OF WILLIAMSVILLE BUILDING DEPARTMENT TO INSPECT THE SUFFICIENCY OF THE WORK BEING DONE PERSUANT TO THIS PERMIT, PROVIDED HOWEVER, THAT SUCH INSPECTION(S) IS (ARE) LIMITED TO THE WORK BEING CONDUCTED PURSUANT TO THIS PERMIT AND ANY OTHER NON-WORK RELATED VIOLATIONS WHICH ARE READILY DISCERNIBLE FROM SUCH INSPECTON(S).**
7. New York State law requires contractors to maintain Worker’s Compensation and Disability Insurance for their employees. No permit will be issued unless currently valid Worker’s

compensation and Disability Insurance certificates are attached to this application or are on file with the Bureau of Fire Prevention and Inspection Services. If the contractor believes he/she is exempt from the requirements to provide Worker's Compensation and/or Disability Benefits, the contractor must complete form C-105.21 attached hereto.

8. If a Certificate of Occupancy is required, the structure shall not be occupied until said certificate has been issued.
9. Work undertaken pursuant to this permit is conditioned upon and subject to any State and Federal regulations relating to asbestos material.
10. This permit does not include any privilege of encroachment in, over, under or upon any city street or right-of-way.
11. The Building Permit card must be displayed so as to be visible from the street nearest to the site of the work being conducted.

I, \_\_\_\_\_, the above named applicant, hereby attest that I am the lawful owner of the property describe within or am the lawful agent of said owner and affirm under penalty of perjury that all statements made by me on this application are true.

(Owner Signature) \_\_\_\_\_ Date \_\_\_\_\_

(Contractor Signature) \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE-OFFICIAL USE ONLY**

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Application Approved                      Date: \_\_\_\_\_                      Permit Number \_\_\_\_\_

Permit issued by \_\_\_\_\_ Date \_\_\_\_\_

Permit Expiration Date: \_\_\_\_\_ Permit valid when approved and paid for.

Fee \_\_\_\_\_                      Receipt Number \_\_\_\_\_

**Certificate of Occupancy or Compliance *must* be obtained before occupancy use.**

Certificate of Occupancy or Compliance  
Issued by: \_\_\_\_\_ Date \_\_\_\_\_

Application Denied Code Enforcement Official \_\_\_\_\_ Date \_\_\_\_\_





**VILLAGE OF WILLIAMSVILLE**  
COMMERCIAL & MULTIPLE DWELLING OCCUPANCIES

NYS BUILDING CODE (B)  
 NYS FIRE CODE (F)  
 NYS PLUMBING CODE (P)      NYS  
 MECHANICAL CODE (M) NYS FUEL GAS  
 CODE (FG)  
 NYS ENERGY CODE (E)

Owner/Project:  
 Building location:  
 Date:  
 Reviewer:

No	Topic	Section	Req'd or Allowed	Actual
1	<b>Occupancy</b>	B-302		
2	<b>Type of Construction</b> Materials Comb/Non  <u>Fire Resistance</u> Structural Frame Bearing walls Floors Roof construction	B-602  B-Table 601		
3	<b>Bldg Height &amp; Area</b> Tabular Height (feet) Tabular Height (story) Tabular Area	B-503 B-Table 503		
4	<b>Height Modifications</b> Increase allowed  <b>Total Height Allowed</b>	B-504.2	Sprinkler	

No	Topic	Section	Req'd or Allowed	Actual
5	<b>Area Modifications</b> <u>Area increase formula</u>  <u>Frontage Increase</u> (P) perimeter of bldg (F) frontage of bldg (W) average width  <u>Sprinkler Increase</u> Single story Multi story  <b>Total Area Allowed</b>	B-506.1 Eq 5-1  B-506.2 Eq 5-2  B-506.3	$A_o = \{A_t + [A_t \times I_f] + [A_t \times I_s]\}$  $I_f = [F/P - 0.25]W/30$  Min 20' Max 30'  300% ( $I_s = 3$ ) 200% ( $I_s = 2$ )	
6	<b>Area Determination</b> (Cumulative)  <u>Mixed Occupancy</u> Non-separated  Separated uses	506.4  506.4.1	3 stories or more $3 \times A_a = \underline{\hspace{2cm}}$  Most restrictive x 3  Sum of Ratios x 2 (2 story) X 3 (3 story)	
7	<b>Multiple Use Bldg</b> <u>Incidental Use Areas</u>  <u>Mixed Occupancy</u> Accessory Occupancy  Non-separated  Separated Uses Rating required	B-508.2 B-Tbl 508.2  508.3 508.3.1  508.3.2  508.3.3 Tbl 508.3.3	No effect on Bldg Area Separate/Protect  <10%, no effect on area Story height limited - T503  Most restrictive height and building area  Sum of Ratios < 1	
8	<b>Atriums</b>  Definition Sprinkler Protection Smoke Control Enclosure Interior Finish Travel Distance	B- 404  B- 404.1.1 B- 404.3 B- 404.4 B- 404.5 B- 404.7 B- 404.8		





No	Topic	Section	Req'd or Allowed	Actual
13 (a)	<b>Exits - Occupant Load</b>  Egress Width (per occupant)  Number of Exits Spaces with one Buildings with one  Ceiling Height  Egress Illumination Emergency Power Exit Signs - where Emergency Power	B-Tbl 1004.1.1  B- 1005.1 B-Tbl 1005.1  B Tbl 1019.1 B Tbl 1015.1 B Tbl 1019.2  B- 1003.2  B- 1006.1 B-1006.3 B- 1011.1 B- 1011.5.3		
13 (b)	<b>Egress Components</b>  <u>Doors</u> Door Size Door Swing Operation (locks) Panic Hardware  <u>Stairs</u> Width Headroom Tread /Riser Vertical Rise  Handrails	B- 1008.1.1 B- 1008.1.2 B- 1008.1.8 B- 1008.1.9  B-1009.1 B-1009.2 B-1009.3 B-1009.6  B-1012		
13 (c)	<b>Exit Access</b> Remoteness Travel Distance  Corridors Fire Rating  Width Dead ends	B-1015.2 B-1016.1 B-Tbl 1016.1  B-1017.1 Tab 1017.1 B-1017.2 B-1017.3		

14	<b>H/C ACCESS</b> Exempt Spaces  Route Multilevel exception  Public Entrances  Parking  Dwelling/sleeping units Group R-1, R-2 #/type of units  Additional Facilities Toilet Facilities	B-1103.2  B-1104.1 B-1104.4  B-1105.1  B-Tbl 1106.1  B-1107 B-1107.6 B-Tb 1107.6.1.1  B-1109 B-1109.2	  3000SF aggregate  60% accessible    	
15	<b>Exterior Wall</b> Water resistive barrier  Condensation protection Class III allowed  Combustible Finishes  Balconies & projections	1403.2  B-1407.3 B-Tab 1407.3.1  1406.2 B-T 1406.2.1.2 B-1406.3		
16	<b>Roof Assemblies</b> Performance Req'ts Gravel/Stone limitation  Installation by Material	Chapt 15 Section 1504 B-1504.8 B-Tab 1504.8 B-1507		

17	Structural Documentation 1603.1											
	<b>Topic</b>	<b>Information required</b>	<b>Designer documentation</b>	<b>Required/Local conditions</b>								
	1603.1.1 Floor Live	Uniform distributed  Concentrated  Impact		Table 1607.1   1607.8								
	1603.1.2 Roof live											
	1603.1.3 Roof snow	Ground snow $P_g$  Flat roof $P_f$ ( $P_f = .7 P_f C_e I C_t$ ) Exposure $C_e$ Importance $I$ Thermal $C_t$		Fig 1608.2  ASCE 7 Sec. 7.3  Table 7-2 Table 7-4 Table 7-3								
	1603.1.4 Wind loads	Wind speed  Occupancy Category <i>Importance factor I</i>  Exposure  Internal pressure  Components, Cladding		Fig 1609  Tab 1604.5 ASCE 7, Tab 6-1  1609.4								
	1603.1.5 Earthquake design	Occupancy Category <i>Importance Factor I</i>  $S_s$ and $S_1$  Soils/Site Class  $S_{ds}$ and $S_{d1}$  Seismic Design Cat'y		Table 1604.5: _____  Zip _____ $S_s$ _____ $S_1$ _____ SDC per Tab's 1613.5.6 (1)&(2) Completed by CEO								
				Site	<table border="1"> <tr> <td rowspan="2"><math>S_{ds}</math> <math>S_{d1}</math></td> <td colspan="3">SDC</td> </tr> <tr> <td>I&amp;II</td> <td>III</td> <td>IV</td> </tr> </table>	$S_{ds}$ $S_{d1}$	SDC			I&II	III	IV
$S_{ds}$ $S_{d1}$	SDC											
	I&II	III	IV									
				A								

17	<b>Structural Documentation 1603.1</b>			
	<b>Topic</b>	<b>Information required</b>	<b>Designer documentation</b>	<b>Required/Local conditions</b>
		Force resisting system		
		Design base shear		B
		Response coef't, <i>CS</i>		C
		Response factor(s), <i>R</i>		D
		Analysis procedure		E
	1603.1.6 Flood load (1612.5)	Flood Hazard Y/N Elev'n lowest floor Elev'n dry floodproof  High velocity wave Y/N Elev'n lowest horizontal member		FIRM/FBFM map date
	1603.1.7 Special loads	List loads and applicable code sections		
	1603.1.8 Special Inspections (Seismic)	Submittal Required FOR: SDC ≥ C Resisting Sys SDC ≥ D Designated Sys SDC ≥ C Components		

No	Topic	Section	Req'd or Allowed	Actual
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No	Topic	Section	Req'd or Allowed	Actual
18	<b>Fire Protection Eq'p Supervisory Service</b>	B-901.6		
	Sprinkler Systems Where required	F/B-903 F/B-903.2		
	Alt. Extinguishing Syst's	F/B-904		
	Standpipe Systems	F/B-905		
	Fire Extinguishers	F-906		
	Fire Alarm Systems Where required	F/B-907 F/B-907.2		
	Smoke Alarms	F/B-907.2.10		
	Visible Alarms	F-907.10.1 B-907.9.1		
	Smoke Control System	F-909		
	Smoke Vents	F-910		
	Kitchen Hood Ext'	F-609.8		

No	Topic	Section	Req'd or Allowed	Actual
19	<p><b>Plumbing Code</b>  <u>Fixture Count</u></p> <p><u>General Requirements</u>  Pipe Freezing  Pipe Hangers</p> <p><u>Water Supply</u>  Service Pipe Size  Fixture Pipe Size  Pipe Material  Valves required</p> <p><u>Sanitary Drainage/Vent</u>  DWV Pipe Material  Drain Fixture Units  Bldg Drain Sizes</p> <p>Stack and Branch size  Fixture vent location  Waste Vent Size  Air Admittance Valves</p>	<p>P-Tbl 403.1</p> <p>P-305.6  P-Tbl 308.5</p> <p>P-603.1  P-Tbl 604.5  P-Tbl 605.4  P-606.1, 606.2</p> <p>P-702  P-Tbl 709.1  P-Tbl 710.1(1)</p> <p>P-Tbl 710.1(2)</p> <p>P-Tbl 906.1  P-Tbl 910.4  P-917</p>		
20	<p><b>Mechanical Code</b>  Ventilation Rates</p> <p>Propane Ventilation  Dryer Exhaust</p> <p>Kitchen Exhaust  Kitchen Hoods  Kitchen Make-Up Air  Cooking Fire Supres'n</p> <p>Plenums  Fire &amp; Smoke Dampers</p> <p>Combustion Air  Confined Spaces–Def.</p>	<p>M-Tbl 403.3</p> <p>M-502.9.10.1  M-504</p> <p>M-506  M-507  M-508  M-509</p> <p>M-602  M-607.5</p> <p>M-701  M-202</p>	<p>Type 1 hood</p>	