

Village Of Williamsville

Building Department
5565 Main Street
Williamsville NY, 14221



Phone: 716-632-7747
Fax: 716-626-4964
www.walkablewilliamsville.com

Seasonal Outdoor Seating Application

Business Name: _____

Business Address: _____ **Number of Seats:** _____

Business Phone: _____ **Email Address:** _____

Enter Below Property Owner Information

Owner Name: _____

Owner Address: _____

City

State

Zip

Phone Number: _____ **Email Address:** _____

Business Contact Person (Must list valid phone number other than main business phone number for point of contact for any problems with the seating permit.)

Contact Name: _____ **Phone Number:** _____

Check One:

A: New Permits

1. Submit twenty (20) copies of overall plan including the following information
 - a. Scale, North Arrow, Date.
 - b. Property Boundary lines, existing streets/rights-of-way, any existing or proposed easements or deed restrictions.
 - c. Existing structures (Show all exits from existing building)
 - d. Paved areas, driveways, sidewalks & curbing (Include parking spaces and indicate raised areas)
 - e. Location, number, size and seating capacity of tables proposed (Indicate spacing between tables) and a description of furniture type & materials (with photos if possible)
 - f. Details of fencing, barricades or other area enclosure including height, material & anchoring.
 - g. Type and location of refuse containers (Cans, Dumpsters, etc.)
2. Submit Permit Fee (\$150.00 for 6 seats or less; \$300.00 for more than 6 - 59 seats; \$500.00 for 60 or more seats)

B. Renewal – (Plans Have To Be On File With No Changes Proposed)

1. Due to requirements from the NYSDEC and TOA Wastewater, proof of most current grease interceptor cleaning is required
2. **Submit Permit Fee (\$150.00 for 6 seats or less; \$300.00 for more than 6 - 59 seats; \$500.00 for 60 or more seats)**

The undersigned (representing/being) the (lessee/agent/owner) of _____
at the above address, hereby makes application for an OUTDOOR SEATING PERMIT, and solemnly swears that all statements made herein are true
and that all drawings and documentation submitted herewith represent a true and accurate analysis of the property to the best of my knowledge.

Applicant Signature: _____ **Date:** _____

Official Use Only:

Approved: _____ **(By)** _____ **Date:** _____

Denied: _____ **(By)** _____ **Date:** _____