

## MAYOR'S PERMIT APPLICATION

*If more than one item is required for your needs, a separate permit must be issued for each item.*

**Please Print – Please fill in all lines which apply to your request**

- 1) NAME \_\_\_\_\_
- 2) ADDRESS \_\_\_\_\_
- 3) CONTACT INFO (PHONE, CELL PHONE, EMAIL) \_\_\_\_\_

**PERMIT REQUESTED (please circle all that apply)**

- Barricade\*\*       Bonfire/open fire\*\*       Coin operated device (4+)       Food Truck\*\*  
 Distribution of printed matter on a public street for the purpose of commercial solicitation  
 Outdoor exhibition       Parade\*\*       Peddling (door to door) \*\*       Race/walk\*\*  
 Sidewalk sale       Sound amplification\*       Street vending       Other (see below)

**\*\*SOME items have special requirements and/or rules and regulations that must be observed before a permit will be issued.**

*Map of placement of barricades required.*

*NO TENTS OR ENTERTAINMENT APPARATUS ALLOWED IN VILLAGE PARKS.*

**\*SOUND AMPLIFICATION IS ONLY PERMITTED UNTIL 9:00 PM ON SCHOOL NIGHTS (DURING SCHOOL YEAR ONLY)**

*Amplified sound should be for the people at the event, not the surrounding neighborhood. Power taps are not permitted.*

*If this permit is being issued in conjunction with a park rental, and this permit is violated, your park rental security deposit will be forfeited.*

- 4) BRIEFLY DESCRIBE YOUR REQUEST BELOW DESCRIBING YOUR EVENT IN DETAIL (ADD PAGES AS NEEDED)  
 VENDORS: PLEASE GIVE THE LOCATION WHERE YOU WILL BE VENDING

- 5) REQUESTED DATE(S) & TIME \_\_\_\_\_

**Signature of Applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Insurance/Waiver:** Businesses and other entities must provide the Village with a certificate of liability insurance, naming the Village as a certificate holder and additional insured on the general liability and excess liability on a primary and non-contributory basis. Certificate must also include a waiver of subrogation in favor of the Village of Williamsville. Indemnification and hold harmless agreement attached is also required. This applies to permits for Races/Walks, Peddling & Street Vending.

|  |   |
|--|---|
| Please include appropriate fee with your application. Make checks payable to <i>Village of Williamsville</i> . Sorry, no credit cards. |   |
| PERMIT FEE (per item/per event):   | \$ 50.00 Residential<br>\$ 75.00 Business |
| Street Peddler/Vendors (with or without a vehicle) background check required   | \$100.00 Each Person/90 days              |
| Music on Main Season Sound Amplification Permit  | \$500.00 Per Venue                        |
| DEPOSIT (ONLY for parades, races, walks)   | \$250.00 (REFUNDABLE)                     |

|                              |                      |
|------------------------------|----------------------|
| Food Truck- Inspection Fee   | \$75.00 – Bldg Dept. |
| Food Truck-Single Use Permit | \$75.00              |
| Food Truck Annual Permit     | \$200.00             |

Vehicle Inspection       Vehicle Registration       Vehicle Insurance       EC DOH Inspection

**DO NOT WRITE BELOW THIS LINE (OFFICE USE ONLY)**

Receipt # \_\_\_\_\_ Dated \_\_\_\_\_

AMHERST POLICE: Approved \_\_\_\_\_ Denied \_\_\_\_\_ By: \_\_\_\_\_ Dated \_\_\_\_\_

(Required for peddling, street vending, parades, races, and walks)

VILLAGE CLERK: Approved \_\_\_\_\_ Denied \_\_\_\_\_ By: \_\_\_\_\_ Dated \_\_\_\_\_