

## MAYOR'S PERMIT APPLICATION

If more than one item is required for your needs, a separate permit must be issued for each item.

Please Print – Please fill in all lines which apply to your request

- 1) NAME \_\_\_\_\_
- 2) ADDRESS \_\_\_\_\_
- 3) CONTACT INFO (PHONE, CELL PHONE, EMAIL) \_\_\_\_\_

**PERMIT REQUESTED (please circle all that apply)**

- Barricade                       Bonfire/open fire\*\*                       Coin operated device (4+)                       Food Truck\*\*
- Distribution of printed matter on a public street for the purpose of commercial solicitation
- Outdoor exhibition                       Parade\*\*                       Peddling (door to door) \*\*                       Race/walk\*\*
- Sidewalk sale                       Sound amplification\*                       Street vending                       Other (see below)

**\*\*SOME items have special requirements and/or rules and regulations that must be observed before a permit will be issued**

*NO TENTS OR ENTERTAINMENT APPARATUS ALLOWED IN VILLAGE PARKS.*

**\*SOUND AMPLIFICATION IS ONLY PERMITTED UNTIL 9:00 PM ON SCHOOL NIGHTS (DURING SCHOOL YEAR ONLY)**

*Amplified sound should be for the people at the event, not the surrounding neighborhood. Power taps are not permitted.*

*If this permit is being issued in conjunction with a park rental, and this permit is violated, your park rental security deposit will be forfeited.*

- 4) BRIEFLY DESCRIBE YOUR REQUEST BELOW DESCRIBING YOUR EVENT IN DETAIL (ADD PAGES AS NEEDED)  
 VENDORS: PLEASE GIVE THE LOCATION WHERE YOU WILL BE VENDING

- 5) REQUESTED DATE(S) & TIME \_\_\_\_\_

**Signature of Applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Insurance/Waiver:** Businesses and other entities must provide the Village with a certificate of liability insurance, naming the Village as a certificate holder and additional insured on the general liability and excess liability on a primary and non-contributory basis. Certificate must also include a waiver of subrogation in favor of the Village of Williamsville. Indemnification and hold harmless agreement attached is also required. This applies to permits for Races/Walks, Peddling & Street Vending.

Please include appropriate fee with your application. Make checks payable to <i>Village of Williamsville</i> . Sorry, no credit cards.	
PERMIT FEE (per item):	\$30.00
Street Peddler/Vendors	\$30.00 Each Person
Street Peddler/Vendors with Vehicle	\$100.00 Each Vehicle
Banner Permit	\$50.00
DEPOSIT (ONLY for parades, races, walks)	\$100.00 (REFUNDABLE)

Food Truck- Inspection Fee	\$75.00 – Bldg Dept.
Food Truck-Single Use Permit	\$75.00
Food Truck Annual Permit	\$200.00

Vehicle Inspection                       Vehicle Registration                       Vehicle Insurance                       EC DOH Inspection

**DO NOT WRITE BELOW THIS LINE (OFFICE USE ONLY)**                      Receipt # \_\_\_\_\_ Dated \_\_\_\_\_

AMHERST POLICE:    Approved \_\_\_\_\_ Denied \_\_\_\_\_ By: \_\_\_\_\_ Dated \_\_\_\_\_

(Required for peddling, street vending, parades, races, and walks)

VILLAGE CLERK:    Approved \_\_\_\_\_ Denied \_\_\_\_\_ By: \_\_\_\_\_ Dated \_\_\_\_\_