

**Accounting/Clerical** – Provisional hire of Full-time (35 hours per week) position. Must be self-motivated and organized, with strong PC and Math proficiency, Data Entry, Payroll, Taxes, Records Management, General Office and Customer Service skills. Position pays \$16.48/hour. Email resume to [Jkindron@village.williamsville.ny.us](mailto:Jkindron@village.williamsville.ny.us) or Send to Village of Williamsville, Attn: Personnel Dept., 5565 Main St., Williamsville, NY 14221. No phone calls.