

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
July 25, 2022 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call
- II. **Proclamation(s)**
- III. **Approval of Minutes** Regular Meeting June 27, 2022
 Approval of minutes from the Re-Org meeting of 7/05/2022
 Approval of minutes from the special Village Board meeting of 7/14/22
- IV. **Public Hearing(s)** Continuation of the Public Hearing on amending Chapter 11 (Brush, Grass & Weeds) of the Village Code
- V. **Suspension of Rules for Public Participation**

- VI. **Village Board**
 - A. Mayor Rogers - Report and Resolution(s)**
 - 1.) Authorize 2022-2023 General Fund Budget Transfers
 - 2.) Authorize Payroll and Vouchers from 6/20/2022 - 7/19/2022
 - 3.) Approval of the Franchise Agreement with Charter Communications
 - 4.) Approval of Local Law #3, amending Chapter 11 of the Village Code
 - 5.) Authorize the advertisement for bids on the 2022 Road Reconstruction project
 - 6.) Authorizing the Village Board of Trustees to apply for a 2022 CFA NYS Parks grant for Garrison Park replacement pool and bath house
 - B. Deputy Mayor DeLano - Report and Resolution(s)**
 - 1.) Authorize the Mayor to act on behalf of the Village of Williamsville for the WQIP application for the Sewer Project
 - C. Trustee Torre– Report and Resolution(s)**
 - D. Trustee Hunt – Report and Resolution(s)**
 - E. Trustee Lowther– Report and Resolution(s)**

- VII. **Staff Reports**
- VIII. **Executive Session**
- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/6/2021

Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 2nd Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:00pm
- 4th Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 1st Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Mtg House Events Comm at 7:30pm (Mtg House)
- 3rd Tues. – Parks Committee at 7:15pm
- 3rd Tues. – Tree Board at 6:30pm
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 3rd Wed. – Zoning Board at 7:00pm in Aud
- 4th Wed. – Village Co-op at 5:30pm in Aud
- 1st Thur. – Traffic & Safety Committee at 6:30pm
- 2nd Thur. – Arts & Culture Committee at 7:00pm

Village Board Liaisons (Updated 7/6/21)

MAYOR ROGERS: DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept.

DEPUTY MAYOR DELANO: Meeting House Committee, Williamsville Business Association, Tree Board, Youth & Rec

TRUSTEE TORRE: Glen Park Joint Board, Traffic & Safety, Environmental Advisory Council, Waterfront Advisory Committee

TRUSTEE HUNT: Erie County Energy, Inter-Governmental Agency, Glen Park Art Festival Committee, Arts & Culture Committee Beautification Committee, Historic Preservation Commission

TRUSTEE LOWTHER: Planning & Architectural Review Board, Parks Committee, Zoning Board of Appeals

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

July 2022

- 25 Village Board Work Session at 6:00pm
- 25 Village Board regular meeting at 7:30pm
- 26 HPC Committee meeting at 7:00pm
- 26 Youth & Rec Committee at 7:00pm
- 27 Village Co-op at 5:30

August 2022

- 1 Planning Board meeting at 7:30 (work session at 7:00pm)
- 2 Glen Park Joint Board meeting at 7:00pm
- 3 Glen Park Art Festival meeting at 7:00pm
- 4 Traffic & Safety Committee meeting at 7:00pm
- 11 Arts, Culture & Diversity Committee meeting at 7:00pm
- 15 Environmental Committee meeting at 7:00pm
- 16 Tree Board Committee meeting at 6:30pm
- 16 Parks Committee meeting at 7:15
- 16 Mtg House Events Committee at 7:30pm (at Mtg House)
- 17 Zoning Board Committee meeting at 7:00pm

- 22 Village Board Work Session at 6:00pm
- 22 Village Board regular meeting at 7:30pm

September 2022

- 1 Traffic & Safety Committee meeting at 7:00pm
- 5 Planning Board meeting at 7:30 (work session at 7:00pm)
- 6 Glen Park Joint Board meeting at 7:00pm
- 8 Arts, Culture & Diversity Committee meeting at 7:00pm
- 12 Village Board Work Session at 6:00pm
- 12 Village Board regular meeting at 7:30pm
- 19 Environmental Committee meeting at 7:00pm
- 20 Tree Board Committee meeting at 6:30pm
- 20 Parks Committee meeting at 7:15
- 20 Mtg House Events Committee at 7:30pm (at Mtg House)
- 21 Zoning Board Committee meeting at 7:00pm
- 26 Village Board Work Session at 6:00pm
- 26 Village Board regular meeting at 7:30pm
- 27 HPC Committee meeting at 7:00pm
- 27 Youth & Rec Committee at 7:00pm
- 28 Village Co-op at 5:30



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www.walkablewilliamsville.com

For Village information, news & events.

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ROGERS #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2022-2023 fiscal year.

To:	001-3410-4160-3492 (Fire Protection/Truck Expense 9-2 Asst Chief Vehicle)	\$	96.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$	96.00

ROGERS #2

RESOLVED, that payroll and vouchers in the amount of \$412,910.91 covering the period from 6/20/2022 – 7/17/2022 are hereby approved as follows:

PAYROLL COVERING - 6/20/2022-7/3/2022 \$ 34,163.66

PAYROLL COVERING - 7/4/2022-7/17/2022 \$ 39,755.61

VOUCHERS COVERING- 6/22/2022-7/5/2022

GENERAL FUND-	\$ 42,508.41
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 1,611.75
GLEN PARK FUND-	\$ 2.69
TRUST & AGENCY FUND-	\$ 13,240.27
DEBT SERVICE-	\$ 0.00
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 3,565.20</u>
	\$ 60,928.32

VOUCHERS COVERING- 7/6/2022-7/19/2022

GENERAL FUND-	\$ 71,675.32
WATER FUND-	\$ 109,922.04
SEWER FUND-	\$ 1,628.06
GLEN PARK FUND-	\$ 112.02
TRUST & AGENCY FUND-	\$ 13,165.88
DEBT SERVICE-	\$ 0.00
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 560.00</u>
	\$ 278,063.32

GRAND TOTAL \$ **412,910.91**

ROGERS #3

WHEREAS, an application has been duly made to the Board of Trustee of the **Village of Williamsville, County of Erie**, New York, by **Spectrum Northeast, LLC**, an indirect subsidiary of Charter Communications, Inc. (“Charter”), a limited liability company organized and existing in good standing under the laws of State of Delaware doing business at 2604 Seneca Avenue, Niagara Falls, NY 14305, for the approval of a renewal agreement for Charter's cable television franchise for fifteen (15) years commencing with the date of approval by the Public Service Commission; and

WHEREAS, the franchise renewal agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings; and

WHEREAS, a public hearing, duly noticed by publication in the Amherst Bee on June 22, 2022, was held in the Village of Williamsville, New York on June 27, 2022 at 7:30 P.M., at which all interested persons were allowed to comment; and

WHEREAS, the Board of Trustees of the Village of Williamsville finds that:

1. Spectrum Northeast, LLC has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and
2. Spectrum Northeast, LLC has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and
3. Spectrum Northeast, LLC can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the **Village of Williamsville** hereby grants the cable television franchise of Spectrum Northeast, LLC and the **Village of Williamsville** for fifteen (15) years commencing with the date of approval by the Public Service Commission and expiring fifteen (15) years hence; and

BE IT FURTHER RESOLVED that the Board of Trustees the **Village of Williamsville** hereby confirms acceptance of this franchise renewal agreement and authorizes and directs the Mayor to sign the franchise agreement on behalf of the Village.

ROGERS #4

RESOLVED, to adopt Local Law #3 of 2022 to amend Chapter 11 (Brush, Grass & Weeds) to suspend the enforcement of the height of grass for a specified period of time in the spring of each year

ROGERS #5

RESOLVED, that the Administrator is hereby authorized to publish legal notice for sealed bids for Contract #44 – 2022 Street Paving Project of designated Village roads; and

BE IT FURTHER RESOLVED, that bids will be received at the Village Clerk's Office, 5565 Main Street, Williamsville, New York, until 10:00am on Thursday, August 3, 2022, at which time they will be opened publicly.

ROGERS #6

WHEREAS, the Village Board desires to pursue funding opportunities for the Garrison Park Wading Pool and Bath House Project

WHEREAS, the Village Board desires to provide this type of facility to residents at the lowest possible cost to the Village and Village taxpayers; and

WHEREAS, the Village Board desires to apply for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation: Environmental Protection Fund Grant through the CFA (Consolidated Funding Application); and

WHEREAS, the Village Board commits to providing the required local matching funds to insure the timely implementation of the proposed project;

NOW, THEREFORE BE IT RESOLVED, that Deborah L. Rogers, as Mayor of the Village of Williamsville, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$300,000 (50% of the total project cost of \$600,000), and enter into and execute a project agreement with the State for such financial assistance for the Garrison Park Wading Pool and Bath House Project; and,

RESOLVED, that upon approval of the application for financial assistance that the Village make available at least \$300,000 (50%) in matching funds to satisfy the requirements of the funding program; and

BE IT FURTHER RESOLVED, that the Village Board authorizes the Mayor to sign all documents and agreements related to the New York State Office of Parks, Recreation and Historic Preservation: Environmental Protection Fund Grant Program application.

DELANO #1

WHEREAS, The Village of Williamsville, herein called the "Municipality", after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED BY Village of Williamsville Village Board

1. That Mayor Deborah Rogers or such person's successor in office, is the representative authorized to act in behalf of the Municipality's governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality's governing body in all matters related to the Project and to State assistance;
2. That the Municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project's field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation; Total project cost of \$7,561,731.00 of which the required match is 25% or \$1,890,432.00 (grant request of \$5,671,298.00)
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation
4. That this Resolution take effect immediately.