

Village Of Williamsville

Phone: 716-632-4120
 Fax: 716-632-6009
 www.village.williamsville.ny.us



5565 Main St
 Williamsville, NY 14221

Application for Zoning Board of Appeals

| <u>For Official Use Only</u> | | |
|--|----------------------|-----------------------------|
| ZBA #: _____ | Zoning: _____ | Total Fees: \$ _____ |
| Materials Received by Building Department | _____ | _____ |
| | Verified by | Date |
| Denial Letter Written | _____ | _____ |
| | Verified by | Date |
| Referral to Erie County | _____ | _____ |
| | Verified by | Date |
| Legal Notice Published | _____ | _____ |
| | Verified by | Date |
| Notices Sent to Neighbors | _____ | _____ |
| | Verified by | Date |
| Fee Paid to Village Clerk | _____ | _____ |
| | Verified by | Date |
| <u>Fees:</u> | | Mark |
| | | Appropriate Fee |
| Residential Request | \$100.00 | <input type="checkbox"/> |
| Commercial Request | \$150.00 | <input type="checkbox"/> |

To Be Completed By Applicant

Application for:

- | | |
|---|---|
| <input type="checkbox"/> A Variance for the use of a structure or lot | <input type="checkbox"/> A Special use Permit |
| <input type="checkbox"/> A Variance from a requirement of the Zoning Code | <input type="checkbox"/> Other _____ |

The undersigned, owner of the property located at _____
Address

SBL # _____, (_____) in Zoning District _____
Business/Development Name

appeals from the ruling of the Building Inspector not to approve the issuance of a _____

for a _____ as per plans, data, and application heretofore filed and

which are attached and made part of this appeal.

If application is for a Variance, the reason for non-approval is that _____

Application for Zoning Board of Appeals (Con't)

Is a Full SEQR review required?

Yes

No

The undersigned alleges, upon information and belief, that he or she is entitled to relief for the following reasons:

Will an undesirable change be produced in the character of the neighborhood or a detriment to nearby properties be created by granting the variance?

Can benefits sought by the applicant be achieved by some method other than the variance? Please explain.

Is the requested variance substantial? Please describe.

Will the proposed variance have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district? Please explain.

Is the alleged difficulty or hardship self-created? Please explain describe.

Provide evidence to demonstrate that under the applicable Zoning regulations, the applicant cannot realize a reasonable return from the property in question, provided that the lack of return is established by competent financial evidence.

Application for Zoning Board of Appeals (Con't)

Provide evidence to demonstrate that the alleged hardship relating to the property in question is unique and does not apply to a substantial portion of the district or neighborhood.

Other Comments:

What is the minimum variance deemed necessary and adequate?

Signed: _____ Date: _____
Owner/Lessee

Address: _____

Phone: _____ Email: _____

Signed: _____ Date: _____
Owner/Lessee (If other than above)

Address: _____

Phone: _____ Email: _____

Subscribed to and sworn before me, etc.

I hereby certify that this notice of appeal was received by me by: mail personal delivery

on the _____ day of _____, 20____.

Signed: _____

Building Department Clerk

Village of Williamsville, New York

Village Of Williamsville

Phone: 716-632-4120
Fax: 716-632-6009
www.village.williamsville.ny.us



5565 Main St
Williamsville, NY 14221

Application for Zoning Board of Appeals **Procedures and Guidelines**

Appellant Must Furnish the Following:

1. Completed Building Permit Application and payment of permit fee
2. Completed Board of Appeals Application (complete only those sections that pertain to your appeal)
3. Up-to-date legal survey showing all streets, buildings, etc.
4. Drawings and location plans that detail all pertinent data
5. Completed Short Environmental Review Form (depending on the scope of the variance requested, a Full Environmental Review may be required)
6. Written certification that applicant is authorized to act on behalf of property owner (if applicant is not the owner of record)
7. Color photographs of relevant structures are recommended but not required
8. Non-refundable fee in the amount of \$100.00 (Residential) or \$150.00 (Commercial)

(Checks made payable to: Village of Williamsville)

9. Thirteen (13) copies of all items listed in # 1 – 7 above, as applicable

NOTE: Any supplemental documentation must be submitted to the Building Department at least five (5) business days prior to the scheduled hearing. Supplemental documents received fewer than five (5) business days prior to the scheduled hearing will not be distributed to Board members until the date of the scheduled hearing.