

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, May 28, 2024 at 7:30 p.m.**

The Village Board meeting was opened at 7:42 pm by Mayor Hunt.

Trustee Torre led the Pledge of Allegiance at 7:42pm.

Present: Christine L. Hunt, Mayor  
Daniel O. DeLano, Deputy Mayor  
Eileen Torre, Trustee  
Jeffrey Hahn, Trustee  
James Celeste, Trustee

Also present: Suzanne Canell, Administrator/Clerk-Treasurer  
Ben Vilonen, DPW Crew Chief  
Charles Grieco, Village Attorney

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:43 pm to approve the minutes of the regular meeting held on May 13, 2024.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, it was moved to open the public participation portion of the meeting at 7:44 p.m.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

**1.) Tom Frank – Village Resident**

Talked about the network of NY state greenway park and trails. Summit meeting in Albany. There is an amendment to the standards regarding the Regional Niagara River Greenway and the Erie Canal National Heritage Corridor. The Greenway Planning Project has a life expectancy through 2050.

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, it was moved at 7:51 p.m. to close the public participation portion of the meeting.

Unanimously carried

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**Reports – Mayor Hunt**

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2023-2024** fiscal year:

To:	001-1010-1000-0000 (Board of Trustees/Personal Services).....	\$1948.00
From:	001-1010-4040-0000 (Board of Trustees/Education/Travel) .....	\$1948.00
To:	001-1110-4190-0000 (Village Justices/Stenographer) .....	\$321.00
From:	001-1110-4020-0000 (Village Justices/Postage) .....	\$194.00
	001-1110-2000-0000 (Village Justices/Equipment) .....	\$74.00
	001-1110-4600-0000 (Village Justices/Computer Support).....	\$53.00
To:	001-1210-1000-0000 (Mayor/Personal Services).....	\$701.00
From:	001-1210-4040-0000 (Mayor/Education/Travel) .....	\$701.00
To:	001-1410-4060-0000 (Village Clerk/Telephone) .....	\$80.00
From:	001-1410-2000-0000 (Village Clerk/Equipment).....	\$80.00
To:	001-1410-4600-0000 (Village Clerk/Computer Support) .....	\$1337.00
From:	001-1410-4110-0000 (Village Clerk/Service Contracts).....	\$1337.00
To:	001-1420-1000-0000 (Law Attorney/Personal Services).....	\$603.00
From:	001-1420-4620-0000 (Law Attorney/Opinions).....	\$603.00
To:	001-1640-1000-000 (Central Garage/Personal Services) .....	\$726.00
From:	001-1640-4161-0000 (Central Garage/Small Equipment Repairs) .....	\$726.00
To:	001-3310-1001-0000 (Traffic Control/Personal Services) .....	\$600.00
From:	001-3310-4231-0000 (Traffic Control/Signs & Maintenance).....	\$600.00
To:	001-3410-4070-0000 (Fire Protection/Utilities).....	\$152.00
From:	001-3410-2060-0000 (Fire Protection/Computer Equipment) .....	\$152.00
To:	001-3410-4470-0000 (Fire Protection/Building Maintenance) .....	\$528.00
From:	001-3410-4471-0000 (Fire Protection/Building Repairs).....	\$528.00
To:	001-5110-4161-0902 (Street Maint./Repairs 2002 Int'l Dump w/Plow Frame) .....	\$4486.00
	001-5110-4161-0905 (Street Maint./Repairs 2007 Int'l Sander/Plow/Dump) .....	\$658.00
From:	001-5110-4161-0000 (Street Maint./Repairs Equipment) .....	\$5144.00
To:	001-5110-4161-0926 (Street Maint./Repairs 2012 Chevy Tahoe) .....	\$21.00
From:	001-5110-4250-0000 (Street Maint./Gas & Oil) .....	\$21.00

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To: 001-7110-4070-0000 (Parks/Utilities).....\$302.00  
 From: 001-7110-4169-0000 (Parks/Repairs/Other) .....\$302.00

To: 001-8510-4450-0000 (Street Cleaning/Misc.).....\$108.00  
 From: 001-8510-4160-0000 (Street Cleaning/Repairs).....\$108.00

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of **\$84,952.92** covering the period from **05/9/24 – 05/23/24** are hereby approved as follows:

<b>PAYROLL COVERING 05/9/2024 - 05/23/2024</b>	\$	46,147.31
<b>VOUCHERS COVERING 05/10/2024 - 05/23/2024</b>		
<b>GENERAL FUND</b>	\$	34,603.53
<b>WATER FUND</b>	\$	0.00
<b>SEWER FUND</b>	\$	1,696.83
<b>GLEN PARK FUND</b>	\$	554.88
<b>TRUST &amp; AGENCY FUND</b>	\$	1,950.37
	\$	<u>38,805.61</u>
<b>GRAND TOTAL</b>	<b>\$</b>	<b>84,952.92</b>

Unanimously carried

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**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that the following are hereby appointed *Seasonal Recreation Attendants* for the **2024** summer season for Garrison Park wading pool:

<b>Name</b>	<b>Address</b>	<b>Rate per hour</b>
Wyatt Martin	114 Garrison Rd. Williamsville	\$15.50
Anastasiia Lavryk	42 Harrogate Square, Williamsville	\$15.50
Parth Suharu	607 Bauman Ct., Williamsville	\$15.50
Jillian Suhr	17 Hill Valley Dr., Lancaster	\$15.50
Lucy Voelkl	118 N. Long St., Williamsville	\$15.50
Alexis Quagliana	16 Huntington Ct., Williamsville	\$15.50
Cecelia Kibler	155 Monroe Dr., Williamsville	\$15.50
Lucy Flanagan	28 Pasadena Pl., Williamsville	\$15.50
Lauren Achinger	131 Valley Brook Lane, E. Amherst	\$17.00
Riley Domin	48 Woodshire South, Getzville	\$16.50
Mary Clair Gallagher	34 Ranch Trial West, Williamsville	\$15.75
Meaghan McCarthy	103 N. Long St., Williamsville	\$15.75

Unanimously carried

**Report – Deputy Mayor DeLano**

**ON MOTION** by Deputy Mayor DeLano, seconded by Mayor Hunt, the following resolution was adopted:

**WHEREAS**, the South Cayuga Road Pedestrian Crosswalk Project was duly advertised, and bids for the project were opened at 10:00a.m. on Tuesday, April 16, 2024; and

**WHEREAS**, two (2) bids were received for the project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Contract for the South Cayuga Road Pedestrian Crosswalk Project is hereby awarded to Occhino Corp., 2650 Seneca Street, West Seneca, New York for their low bid amount of \$219,550.00.

**BE IT FURTHER RESOLVED**, that the Mayor is hereby authorized and directed to execute the Agreement for Professional Services with Occhino Corp., on behalf of the Village of Williamsville.

Unanimously carried

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**ON MOTION** by Deputy Mayor DeLano, seconded by Mayor Hunt, the following resolution was adopted:

**RESOLVED**, that **Nick Roth** of **135 Oakgrove, Williamsville, NY** is hereby appointed to the **Traffic & Safety Committee** effective immediately.

Unanimously carried

**ON MOTION** by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

**RESOLVED**, that **Nick Roth** of **135 Oakgrove, Williamsville, NY** is hereby appointed to the **Tree Board Committee** effective immediately.

Unanimously carried

**Report – Trustee Torre**

**ON MOTION** by Trustee Torre, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that **Jennifer Licht** of **250 Cadman, Williamsville, NY** is hereby appointed to the **Glen Park Joint Board** effective immediately.

Unanimously carried

**Report – Trustee Hahn**

No Resolutions

**Report – Trustee Celeste**

**ON MOTION** by Trustee Celeste, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that the Village Administrator/Clerk Treasurer is hereby authorized and directed to publish notice of a public hearing to be held on June 24, 2024, at 7:30p.m., to hear all persons interested in communicating on a proposed local law amending Chapter 103 (Vehicles and Traffic) Section 16 (No Standing) to extend the No Standing zone on Rinewalt Street to 100 Feet north of Main Street.

Unanimously carried

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**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, it was moved at 8:00 pm to go off agenda.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

**WHEREAS**, the Historical Preservation Commission requests to apply to the Certified Local Government (CLG) Grant Program to update the current Village of Williamsville Historic Landmark Design Standards to clearly identify the proper procedure and appropriate treatment when modifying the exterior of a commercial or residential local landmark; and

**WHEREAS**, the Village Board of Trustees fully supports this application, under which an administrative match of up to \$3,000.00 may be required;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees hereby authorizes the Mayor to sign all documents and agreements relation to the application for the CLG grant in the 2024-2025 grant cycle up to \$15,000.00

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

**RESOLVED**, that the Board of Trustees herby creates the positon of Community Development Aide subject to approval of the statement of duties and certification of the Civil Service title by Erie County personnel pursuant to Civil Service law Section 22.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 8:10 pm to go back to regular agenda.

Unanimously carried

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**Staff Reports:**

*Attorney Grieco: No report*

*Administrator Canell: No report*

*DPW Crew Chief: No report*

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, it was moved to adjourn the meeting at 8:12 p.m.

Unanimously carried

The next Village Board meeting will be held on Monday, June 10, 2024, at Village Hall, 5565 Main Street, Williamsville, NY.

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Suzanne Canell  
Administrator/Clerk-Treasurer