

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

The Village Board meeting was opened at 7:37 pm by Mayor Hunt.

Deputy Mayor DeLano led the Pledge of Allegiance at 7:37pm.

Present: Christine L. Hunt, Mayor
Daniel O. DeLano, Deputy Mayor
Eileen Torre, Trustee
Jeffrey Hahn, Trustee
James Celeste, Trustee

Also present: Suzanne Canell, Administrator/Clerk-Treasurer
Charles Grieco, Village Attorney

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:41 pm to approve the minutes of the regular meeting held on May 28, 2024.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved to open the public participation portion of the meeting at 7:41 p.m.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

1.) Doug Richardson – Village Resident

Agreed with Board's comments tonight that a Chairperson of a Village committee should be someone that lives in the Village. Thinks that's a great idea. Agrees that you should have to have a permit for sidewalks, but have to consider added expense for concrete. Forcing someone to add concrete versus blacktop over the sidewalks does add additional expense. A lot of blacktop companies don't do cement work. Doesn't see a problem with blacktop on sidewalks. Asked the Board to think about the expense when considering concrete only sidewalks.

2.) Nick Roth – Village Resident

Understands that an employee was recently terminated and told it was due to the Board going in a different direction. Wanted to say that the only direction a local government should go in is good transparent government. Asked if there was plans to replace this person. [*Mayor Hunt replied she will not be reappointed, and yes she will be replaced.*] Asked if the Village did employee performance reviews? [*Administrator Canell replied it hasn't been done*

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

previously, but plans to do them moving forward as it is best practice.] In the Budget Summary, Mr. Roth noticed that the line of Village Hall Personnel, Equipment and Supplies is going up 33% over prior year. Asked what was driving that increase? [Administrator Canell replied it was a few things, including the software upgrade and the new Community Development Aide position.] Asked about the status of the unfinished building at 20 S. Long. In previous minutes the Board had mentioned they were in touch with the developer and working within the previously established guidelines. Asked what those guidelines were. [Attorney Grieco replied that we had agreed to forebear for a period of time as long as the property owner provide regular updates to the Village Board about their progress and efforts to complete or sell the property. Will talk to Village Board about its options.]

3.) Cheryl Meyer, Village Resident

Commented that in three years the Village has fired three employees and she is wondering why. Maybe if Board doesn't like the work of these people, they should consider taking the work from the Village and giving it to Amherst because with the 11.4% Town tax increase and Town assessments up to 100% we can't afford any more tax increase. *[Mayor Hunt: We're just not reappointing people and are moving in a different direction. We are very happy with the people that we have hired to replace those people and feel they are doing a great job for the residents.]* Ms. Meyer stated that you can't put a price on intellectual capital and these people had a lot of experience. Asked why they weren't looking at being more efficient by moving responsibilities. Her understanding was that after one of the employees was let go, she went into a coma and almost died from the pressure and the Board never reached out to her or even sent flowers. *[Several Board members replied that statement was wholly untrue.]*

4.) Tom Frank, Village Resident

Wanted to propose a Village of Williamsville/Town of Amherst/Glen Park Joint Board resolution for the greenway project. Was in Albany for Summit Meeting and they have 500-700 miles of greenway that has to do with the environmental program. The Amherst Central Park Greenway Trail was in the plan for the Village to interconnect to Amherst State Park which wasn't executed. So there's an opportunity here to update the ownership, finance and maintenance of Glen Park. The agreement also has to do with the Erie Canal National Heritage Corridor. There's history here that's a mystery as far as Onondaga Escarpment. Had a letter from Gov. Hochul. Looking at a \$10M capitalization over 5 years. Also suggested that there be a quarterly joint meeting between the Village and Town.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:51 p.m. to close the public participation portion of the meeting.

Unanimously carried

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

Public Hearing

*Proposed law amending Chapter 103 (Vehicles & Traffic)
Section 15 (Stop Intersections) to add a stop sign on Milton Street)*

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 7:51 p.m. to open the public hearing portion of the meeting.

Unanimously carried

No comments.

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 7:53 p.m. to close this public hearing.

Unanimously carried

Reports – Mayor Hunt

No Reports

ON MOTION by Mayor Hunt, seconded by Trustee Celeste, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the **General Fund** for the **2023-2024** fiscal year:

To:	001-1410-1000 Village Clerk/Personal Services.....	\$7241.00
	001-1410-1001 Village Clerk/Personal Service OT	\$30.00
	001-1410-4450 Village Clerk/Miscellaneous	\$14,462.00
	001-1410-4110 Village Clerk/Service Contracts.....	\$3,422.00
From:	001-5110-1000 Street Maintenance/Personal Services	\$25,165.00
To:	001-1410-2010 Village Clerk/Computer Software.....	\$514.00
	001-1410-4010 Village Clerk/Office Supplies	\$1,075.00
	001-1410-4020 Village Clerk/Postage.....	\$137.00
	001-1410-4030 Village Clerk/Printing & Advertising	\$2,210.00
	001-1410-4040 Village Clerk/Education Exp/Travel.....	\$914.00
	001-1410-4061 Village Clerk/Cellular Phone	\$32.00
	001-1410-4620 Village Clerk/Lease/Copy Machine	\$792.00
From:	001-1410-4120 Village Clerk/Bond & Note Expense	\$5,675.00
To:	001-1620-1000 Buildings/Personal Services.....	\$23.00
	001-1620-4070 Buildings/Utilities	\$1,897.00
	001-1620-4230 Buildings/Building Maintenance.....	\$11,112.00
	001-1640-4160 Central Garage/Building Repairs & Maintenance	\$72.00
From:	001-1640-2010 Central Garage/Capital Improvements.....	\$13,104.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

To:	001-3310-1000 Traffic Control/Personal Services	\$600.00
From:	001-3310-1001 Traffic Control/Personal Services OT.....	\$600.00
To:	001-3410-4010 Fire Protection/Office Supplies	\$167.00
	001-3410-4070 Fire Protection/Utilities	\$12.00
From:	001-3410-2060 Fire Protection/Computer Equipment	\$179.00
To:	001-3410-4471 Fire Protection/Building Repairs.....	\$3,770.00
From:	001-3410-4620 Fire Protection/Lease/Copy Machine.....	\$1,900.00
	001-3410-2010 Fire Protection/Major Equipment.....	\$1,870.00
To:	001-5110-4161-0906 Street Maintenance/Repairs-2007 Intl 4300 Dump	\$67.00
	001-5110-4161-0903 Street Maintenance/Repairs 2015 Dump Truck.....	\$4,454.00
	001-5110-4161-0917 Street Maintenance/Repairs 2018 Chevy 3500 HD 4x4	\$183.00
	001-5110-4161-0925 Street Maintenance/Repairs 2013 Mini Loader	\$665.00
From:	001-5110-4273 Street Maintenance/Sidewalks	\$4,500.00
	001-5110-4605 Street Maintenance/Safety Clothing Accessories	\$869.00
To:	001-6989-4040 Other Econ Oppy & Dev/Educ Exp/Travel.....	\$20.00
From:	001-6410-4925 Other Econ Oppy & Dev/Publicity/Marketing.....	\$20.00
To:	001-7110-2020 Parks/Parks Equipment	\$2,540.00
	001-7110-4360 Parks/Park Supplies.....	\$2,289.00
From:	001-7110-2040 Parks/Capital Reserve/Parks	\$4,829.00
To:	001-7310-4179 Youth Programs/Moves at the Meeting House	\$303.00
From:	001-7530-4460 Village Meeting House/Arts, Culture & Diversity Committee.....	\$303.00
To:	001-7540-1000 Wlmsvl Water Mill/Personal Services	\$633.00
	001-7540-4070 Wlmsvl Water Mill/Utilities.....	\$12.00
From:	001-7535-4230 Section House/Maintenance	\$645.00
To:	001-8140-1000 Storm Sewers/Personal Services	\$5,154.00
From:	001-8140-2010 Storm Sewers/Capital Improvements.....	\$5,154.00
To:	001-8162-4161 Leaf Pickup/Repairs	\$3,020.00
From:	001-8162-4700 Leaf Pickup/Leaf Composting	\$1,500.00
	001-8161-4990 Recycling/Recycling Contract.....	\$1,520.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

To:	001-8560-1000 Shade Trees/Personal Services.....	\$9,988.00
	001-8560-4350 Shade Trees/Trees/Maintenance	\$1,738.00
	001-8560-4360 Shade Trees/Trees/Replacement Reg	\$262.00
	001-8560-4451 Shade Trees/Environmental Adv Comm.....	\$235.00
From:	001-8745-1000 Flood & Erosion Control/Personal Services	\$2,369.00
	001-8170-4260 Street Cleaning/Maintenance/Supplies	\$1,200.00
	001-8163-1000 Trash Pickup/Personal Services	\$8,654.00
To:	001-9055-8000 Disability Insurance.....	\$31.00
From:	001-9060-8000 Hospital & Medical Insur.....	\$31.00

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the **2023-2024** fiscal year:

To:	007-8120-4112 Sanitary Sewers/Engineer	\$13,507.00
	007-8120-4161 Sanitary Sewers/Repairs/Lines.....	\$8,128.00
	007-8120-1001 Sanitary Sewers/Personal Services OT	\$7.00
	007-8120-4070 Sanitary Sewers/Utilities	\$93.00
From:	007-8120-2010 Sanitary Sewers/Capital Improvements	\$21,735.00
To:	007-9055-8000 Disability Insurance.....	\$3.00
From:	007-9060-8000 Hospital & Medical Insur.....	\$3.00

ON MOTION by Mayor Hunt, seconded by Trustee Celeste, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the **2023-2024** fiscal year:

To:	009-7141-1001 Glen Park/Personal Services OT	\$119.00
	009-7141-4070 Glen Park/Utilities.....	\$94.00
	009-7141-4102 Glen Park/Landscaping	\$191.00
From:	009-7141-4163 Glen Park/Lighting Fixtures.....	\$404.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$186,779.43** covering the period from **05/20/24 – 06/06/24** are hereby approved as follows:

PAYROLL COVERING 05/20/2024 – 06/02/2024	\$ 38,488.56
VOUCHERS COVERING 05/24/2024 – 06/06/2024	
GENERAL FUND	\$ 47,662.12
WATER FUND	\$ 0.00
SEWER FUND	\$ 4,128.10
GLEN PARK FUND	\$ 2,200.57
TRUST & AGENCY FUND	\$ 737.58
DEBT SERVICE FUND	\$ 93,562.50
	\$ _____
	\$ 148,290.87
GRAND TOTAL	\$ 186,779.43

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Sophie Kephart* of 220 N. Autumn Street, Williamsville, NY is hereby appointed as *Community Development Aide* with Village of Williamsville at \$42,000 per year effective June 3, 2024.

Unanimously carried

Report – Deputy Mayor DeLano

Tree Board/Arbor Day celebration event at Farmers Market was extremely well attended and successful event. Thanked all the Tree Board members that helped. Thanked the residents that took saplings. Handed out 130 saplings. Tree Board continues to do great work.

In regards to comments around employment, Deputy Mayor DeLano stated that this Village is moving along at a great pace and on a great path. People want to find excuses to criticize or accuse us of playing politics, but when you have 5,500 bosses you have to do what works, and if it's not working then you make changes.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized and directed to publish notice of public hearing to be held on July 15, 2024, at 7:30 p.m., to hear all persons interested in communicating on a proposed law amending Chapter 89 (Streets & Sidewalks) to make the installation of a driveway a permitted action.

Unanimously carried

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized and directed to publish notice of public hearing to be held on July 15, 2024, at 7:30 p.m., to hear all persons interested in communicating on a proposed law amending Chapter 89 (Streets & Sidewalks) Section 6 (Use of Blacktop) to better define that all sidewalks shall be concrete and no asphalt shall be used on any Village sidewalk.

Unanimously carried

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized and directed to publish notice of public hearing to be held on July 15, 2024, at 7:30 p.m., to hear all persons interested in communicating on a proposed law amending Chapter 73 (Public Order) Section 3 (Prohibited Noise) to better define enforcement of noise ordinance.

Unanimously carried

Report – Trustee Torre

Thanked everybody that came out for Earth Day. It was a great success. Special thanks goes to the Village of Williamsville Environmental Advisory Committee, as well as Messenger Woods Wildlife, Earth Spirit Education Services, Sierra Club, Erie County, Amherst Refuse Recycling, Buffalo Niagara Waterkeepers, PowerMarket Solar Company. For the Dare to Repair café, more than 50 residents showed up. Twenty-two items were successfully repaired and 75% of the repairs were successful. There was 206 pounds of potential waste diverted from local landfills and \$1,905 saved on replacement costs. Thank you to all residents that had items repaired.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

Erie County and Green Sheen Paint is holding a free paint collection event on June 22nd at the University of Buffalo Park & Ride Lot, 3485 Main St. Registration is www.erie.gov/recycling.

No Resolutions

Report – Trustee Hahn

Beautification Committee is sponsoring a “Pollinators: Who Cares?” lecture on June 19th at the Meeting House. The gardens are coming along nicely. Anxiously awaiting the Blocher Stone placement at the 1812 garden. The Committee has also contacted the artist to paint the bench.

Planning Board had an extremely busy agenda and did a great job getting through the whole thing in a professional and productive matter. Led to five different projects moving forward that otherwise would be on hold.

No Resolutions

Report – Trustee Celeste

Parks Committee will be having a scheduled cleanup event for Island Park on June 23rd at 8:00am.

Traffic & Safety met last week to discuss W. Spring/Grove project. Had a very good dialogue with the developers of that project and made good suggestions for changes to the proposal regarding safety.

No Resolutions

ON MOTION by Mayor Hunt, seconded by Trustee Hahn, it was moved at 8:05 pm to go off agenda.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 8:05 pm to go into Executive Session to discuss pending or threatened litigation.

Unanimously carried

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, June 10, 2024 at 7:30 p.m.

ON MOTION by Mayor Hunt, seconded by Trustee Hahn, it was moved at 8:35 pm to go back into Regular Session.

Unanimously carried

Staff Reports:

Attorney Grieco: No report

Administrator Canell: Tax collection going really well. Coming in at a steady pace and going smoothly. Team is very busy with fiscal year-end activities.

DPW Crew Chief: Absent

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved to adjourn the meeting at 8:41 p.m.

Unanimously carried

The next Village Board meeting will be held on Monday, June 24, 2024, at Village Hall, 5565 Main Street, Williamsville, NY.

Suzanne Canell
Administrator/Clerk-Treasurer