

Village Of Williamsville

Building Department
5565 Main Street
Williamsville NY, 14221



Phone: 716-632-7747
Fax: 716-626-4964
www.walkablewilliamsville.com

Seasonal Outdoor Seating Application

Business Name: _____

Business Address: _____ **Number of Seats:** _____

Business Phone: _____ **Email Address:** _____

Enter Below Property Owner Information

Owner Name: _____

Owner Address: _____

_____ City _____ State _____ Zip

Phone Number: _____ **Email Address:** _____

Business Contact Person (Must list valid phone number other than main business phone number for point of contact for any problems with the seating permit.)

Contact Name: _____ **Phone Number:** _____

Check One:

A: New Permits

1. Submit twenty (20) copies of overall plan including the following information
 - a. Scale, North Arrow, Date.
 - b. Property Boundary lines, existing streets/rights-of-way, any existing or proposed easements or deed restrictions.
 - c. Existing structures (Show all exits from existing building)
 - d. Paved areas, driveways, sidewalks & curbing (Include parking spaces and indicate raised areas)
 - e. Location, number, size and seating capacity of tables proposed (Indicate spacing between tables) and a description of furniture type & materials (with photos if possible)
 - f. Details of fencing, barricades or other area enclosure including height, material & anchoring.
 - g. Type and location of refuse containers (Cans, Dumpsters, etc.)
2. Submit Permit Fee (\$150.00 for 1-8 seats; \$300.00 for 9 - 59 seats; \$500.00 for 60 or more seats)

B. Renewal – (Plans Have To Be On File With No Changes Proposed)

1. Submit Permit Fee (\$150.00 for 1-8 seats; \$300.00 for 9 – 59 seats; \$500.00 for 60 or more seats)

The undersigned (representing/being) the (lessee/agent/owner) of _____,
at the above address, hereby makes application for an OUTDOOR SEATING PERMIT, and solemnly swears that all statements made herein are true
and that all drawings and documentation submitted herewith represent a true and accurate analysis of the property to the best of my knowledge.

Applicant Signature: _____

Official Use Only:

Approved: (By) _____ **Date:** _____

Approved/Modified: (By) _____ **Date:** _____

Denied: (By) _____ **Date:** _____