Village of Williamsville Village Board Meeting Agenda 5565 Main Street, Williamsville, New York April 22, 2024 at 7:30pm

I. Call to Order Pledge of Allegiance

Roll Call

- II. Approval of Minutes Regular Meeting April 9, 2024
- III. Suspension of Rules for Public Participation
- IV. Public Hearing
- V. Village Board
 - 1.) Mayor Hunt Report and Resolution(s)
 - 1.) Authorize 2023-2024 General Fund Budget Transfers
 - 2.) Authorize 2023-2024 Sewer Fund Budget Transfers
 - 3.) Authorize Payroll and Vouchers from 03/25/2024 to 04/22/2024
 - 2.) Deputy Mayor DeLano Report and Resolution(s)
 - 1.) Adopt Village Community Plan Update Project Charter
 - 3.) Trustee Torre Report and Resolution(s)
 - 1.) Authorize Mayor to sign contract with Gomez & Sullivan for the dam mitigation project
 - 4.) Trustee Hahn Report and Resolution(s)
 - 1.) Renaming Local Law #5 of 2023 (to amend Ch 112 Zoning) to Local Law #1 of 2024
 - 5.) Trustee Celeste Report and Resolution(s)
- VI. Staff Reports
- VII. Adjournment

Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

1st Mon. - Planning Board meeting at 7:00pm

2nd Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm

3rd Mon. – Environmental Advisory Council at 7:15pm

3rd Mon. - Mtg House Events Comm at 6:15pm (Mtg House)

4th Mon. - Village Board Work Session at 6:00pm/Meeting at 7:30pm

2nd Tues. – Beautification Committee at 1:00pm(Ad Hoc)

3rd Tues. - Parks Committee at 7:15pm

3rd Tues. - Tree Board at 6:30pm

4th Tues. - Historic Preservation Commission at 630pm

4th Tues. - Youth & Recreation Committee at 7:00pm in Aud

2nd Wed.- Glen Park Joint Board at 7:00pm in Conference Room

3rd Wed. – Zoning Board at 7:00pm in Aud

1st Thur. - Traffic & Safety Committee at 6:30pm

2nd Thur. - Arts & Culture Committee at 7:00pm

3rd Thur.-Glen Park Art Festival Mtg. at 7:00pm

Meetings & Events

All meetings are at Village Hall unless otherwise noted. (NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

April 2024

22 Village Board Work Session at 6:00pm

22 Village Board regular meeting at 7:30pm

23 HPC Committee meeting at 6:30pm

23 Youth & Rec Committee at 7:00pm

May 2024

2 Traffic & Safety Committee meeting at 6:30pm

6 Planning Board meeting at 7:00 (work session at 6:30pm)

8 Glen Park Joint Board meeting at 7:00pm

9 Arts, Culture & Diversity Committee meeting at 7:00pm

13 Village Board Work Session at 6:00pm

13 Village Board regular meeting at 7:30pm

14 Beautification Committee meeting at 1:00pm

15 Zoning Board meeting at 7:00pm

16 Glen Park Art Festival meeting at 7:00pm

20 Mtg House Events Committee at 6:15pm (at Mtg House)

20 Environmental Committee meeting at 7:15pm

21 Tree Board Committee meeting at 6:30pm

21 Parks Committee meeting at 7:15

28 Village Board Work Session at 6:00pm

28 Village Board regular meeting at 7:30pm

29 HPC Committee meeting at 6:30pm

29 Youth & Rec Committee at 7:00pm

June 2024

3 Planning Board meeting at 7:00 (work session at 6:30pm)

6 Traffic & Safety Committee meeting at 6:30pm

10 Village Board Work Session at 6:00pm

10 Village Board regular meeting at 7:30pm

11 Beautification Committee meeting at 1:00pm

12 Glen Park Joint Board meeting at 7:00pm

13 Arts, Culture & Diversity Committee meeting at 7:00pm

17 Mtg House Events Committee at 6:15pm (at Mtg House)

17 Environmental Committee meeting at 7:15pm

18 Tree Board Committee meeting at 6:30pm

18 Parks Committee meeting at 7:15

19 Zoning Board meeting at 7:00pm

Village Board Liaisons

(Updated 7/25/22)

MAYOR HUNT: Co-Liaison DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Arts, Culture & Diversity Committee

DEPUTY MAYOR DELANO: DPW, Co-Liaison Traffic & Safety, Tree Board, Youth & Rec., Zoning Board of Appeals

TRUSTEE TORRE: Glen Park Joint Board, Environmental Advisory Council, Co-Liaison Youth & Rec., Historic Preservation Commission

TRUSTEE CELEST: Inter-Governmental Agency, Parks, Meeting House Events Committee, Traffic & Safety Committee

TRUSTEE HAHN: Williamsville Business Association, Beautification, Erie County Energy, Planning & Architectural Review Board



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For Village information, news & events.
Follow us on
www.Facebook.com/williamsville

HUNT #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2023-2024 fiscal year:

To:	001-1410-2010-0000 (Village Clerk/Computer Software)\$46	5.00
	001-1410-4030-0000 (Village Clerk/Printing & Advertising)	
	001-1410-4060-0000 (Village Clerk/Telephone)\$81	
	001-1410-4061-0000 (Village Clerk/Cellular Phone)\$19	
From:	001-1410-2000-0000 (Village Clerk/Equipment)	
To:	001-1620-4070-0000 (Law/Attorney/Utilities)	5.00
	001-1620-2010-0000 (Law/Attorney/Computer Equipment)\$138	
From:	001-1620-2000-0000 (Law Attorney/Equipment)\$994	
To:	001-1640-1001-0000 (Building/Personal Services)	9.00
	001-1640-2000-0000 (Building/Equipment)\$279	9.00
From:	001-1640-4070-0000 (Building/Utilities)\$418	3.00
To:	001-3410-4160-3409 (Fire Protection/Service 9 Truck)\$245	5.00
	001-3410-4160-3471 (Fire Protection/Tires/Service UTV)\$3110	00.0
From:	001-3410-4160-0000 (Fire Protection)\$3355	5.00
To:	001-6410-4920-0000 (Snow Removal/Flags)	3.00
	001-6989-4040-0000 (Snow Removal/Educational Travel)\$40	00.0
From:	001-5142-4290-0000 (Snow Removal/Salt)\$1628	3.00
To:	001-7110-2020-0000 (Parks/Park Equipment)\$1156	
From:	001-7110-2000-0000 (Park/Equipment)\$1000	
	001-7110-4162-0000 (Park/Repairs Pools)	5.00
To:	001-7530-4450-0000 (Village Meeting House/Misc.)	
From:	001-7530-4460-0000 (Village Meeting House/Arts, Cultural & Diversity Committee) \$60	00.0

HUNT #2

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the *2023-2024* fiscal year:

To:	007-8120-4070-0000 (Sanitary Sewers/Utilities)	\$63.00
From:	007-8120-4100-0000 (Sanitary Sewers/Professional Fees)	\$63.00

HUNT #3

RESOLVED, that payroll and vouchers in the amount of $\underline{\$94,635.25}$ covering the period from 03/25/24 - 04/22/24 are hereby approved as follows:

PAYROLL COVERING 03/25/2024 - 04/07/2024	\$	47,181.28
VOUCHERS COVERING 04/10/2024 - 04/22/2024		
GENERAL FUND	\$	35,121.77
WATER FUND	\$	0.00
SEWER FUND	\$	6,586.61
GLEN PARK FUND	\$	796.52
TRUST & AGENCY FUND	\$	476.62
LEHIGH VALLEY SECTION HOUSE	\$	12,270.00
	\$	55,251.52
GRAND TOTAL		94,635.25

DELANO#1

WHEREAS, the Village of Williamsville has undertaken an update to the Community Plan established in 2010 and amended in 2015; and

WHEREAS, the Village Community Plan Update Project Charter has been prepared under the guidance and review of the Community Plan Steering Committee, with consultant planning services provided by the consultant firm of WWS Planning; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Community Plan Update Project Charter is hereby adopted by the Village Board of Trustees.

TORRE #1

WHEREAS, the South Cayuga Road Pedestrian Crosswalk Project was duly advertised, and bids for the project were opened at 10:00a.m. on Tuesday, April 16, 2024; and

WHEREAS, two (2) bids were received for the project;

NOW, THEREFORE, BE IT RESOLVED, that the Contract for the South Cayuga Road Pedestrian Crosswalk Project is hereby awarded to Occhino Corp., 2650 Seneca Street, West Seneca, New York for their low bid amount of \$219,550.00.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute the Agreement for Professional Services with Occhino Corp., on behalf of the Village of Williamsville.

HAHN #1

RESOLVED, that Local Law No. 5 of 2023 to amend Chapter 112 (Zoning) to make certain clarifying technical amendments related to code administration to clarify that material modifications to approved site and architectural plans must be reviewed and approved by the Planning and Architectural Review Board, was approved by unanimous vote at the Village Board meeting on December 11, 2023; and

WHEREAS, New York State received the certification of the Local Law in 2024; and

WHEREAS, New York State requires the Local Law to be recorded in the year that the State received notice;

NOW, **THEREFORE BE IT RESOLVED**, that Local Law #5 of 2023 will now be known as Local Law #1 of 2024.